



**WEST NORFOLK DIVERSE COMMUNITIES PARTNERSHIP**

**Notes of a Meeting of the West Norfolk Diverse  
Communities Partnership  
held on Thursday 15 June 2006 at 9.30 am in  
the Council Chamber, Town Hall, King's Lynn**

**Present:**

Heather Farley (Chair) - WN Council for Voluntary and Community Action  
Leigh Bagshaw - Fire Service  
David Bailey - Fenland District Council  
Mick Farley - Julian Housing  
Councillor D Harwood - Borough Council of King's Lynn and West Norfolk  
Louise Heinemann - KLARS  
Vicky Etheridge - WNP Neighbourhood Manager  
Willie Kwa - WNPCT – Mental Health  
Kwai Li - West Norfolk Chinese Association  
Daisy Line - WN Council for Voluntary and Community Action  
Pa Musa - MENTER  
Brigitte Morton - Library Service  
Elena Parkin - Library Service  
Sohale Rahman - West Norfolk and Fenland Muslims  
Mike Simm - Norfolk Children's Services  
Martin Slater - Borough Council of King's Lynn and West Norfolk  
Linda Tree - Library Service  
Helen Turner - Borough Council of King's Lynn and West Norfolk

Apologies for absence were received from:

Carol Comer - Connexions  
Pat Kavanagh - Norfolk Police  
Dr John Rees - WNPCT  
Jill Reynolds - Aids East  
Jenny Walker - Education

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| 1 | <p><b>Introductions and Apologies for Absence</b></p> <p>Those present introduced themselves and apologies were noted. The Chairman welcomed Vicky Etheridge, the new Neighbourhood Manager.</p>  |                     |
| 2 | <p><b>Minutes</b></p> <p>The minutes of the meeting held on 20 April 2006 were agreed.</p>  |                     |
| 3 | <p><b>Matters Arising</b></p> <p><u>Patient and Public Involvement Consultations</u></p> <p>Confirmation of a date for a meeting with representatives from the QE Hospital to discuss the Partnership's concerns was pending.</p> <p><u>Connecting Communities Development Project</u></p> <p>Daisy Line to follow up action point from last meeting and progress working group.</p> <p><u>Gypsy/Traveller Strategy</u></p> <p>Copies were available from Daisy Line for those Members who had not already received a copy.</p> | <p>DL</p> <p>DL</p> |

**4 West Norfolk Partnership Board (WNP)**

Martin Slater, Partnership Delivery Officer, updated Members on the issues discussed at the last WNP Board meeting. He explained Dr Rees had updated the Board on the recent restructure of the PCT. This had resulted in two PCT's within the Norfolk and Waveney area, one for Great Yarmouth and Waveney and one covering all the other areas. Dr Rees had outlined his concerns to the Board with the reorganisation, in particular the loss of local autonomy.

The Board had approved a Partnership Development Plan 2006/07 which strengthened the role of the Steering Group to include delegated powers to implement the Board's decisions.

Progress had been reported on the implementation plan that had been submitted as part of the Safer and Stronger Community Funding (SSCF) proposal which had been agreed by Government Office. Vicky Etheridge, the new Neighbourhood Manager would be taking the plan forward. The Board had, however approved bringing forward the appointment of five additional Police Support Community Officers (PSCO's)

by one year. The PSCO's would only be funded for the initial year from the SSCF, thereafter funding would be met by Norfolk Constabulary.

Martin Slater explained the difficulties that had been experienced collecting base line data when drafting the SSCF proposal and as a result, the WNP Board had commissioned the Local Futures Group to produce a 'State of the Borough' audit of its economic, social and environmental conditions. A presentation on the findings of the report had followed the last Board meeting, which had graded the area on it's economic development, social profile and environment.

Martin Slater also took the opportunity to update Members on the potential implementation of a 'West Norfolk Data Observatory' providing a common platform to improve local knowledge, information sharing and evidence improvements. Although the Partnership are keen to provide a local perspective to

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|  | <p>the work that it does, it was acknowledged that there was currently one covering the whole of Norfolk.</p> <p><b>AGREED:</b> 1) That the update on the West Norfolk Partnership be noted.</p> <p>2) That the WNP Partnership's Development Plan be circulated with the minutes of the meeting.</p> <p>3) That the report on the 'State of the Borough' be circulated with the minutes of the meeting.</p> | <p>MS/RAE</p> <p>MS/RAE</p> |
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**Relevant Updates - Welcome Pack**

Daisy Line explained that as yet she had not emailed the previous contributions pages of the Welcome Pack for amendment but these would be forward imminently.

She explained work was currently progressing on a leaflets outlining the responsibility of owning and driving a car. Two car auctioneers had already agreed to translate the leaflet and organisations such as Tesco, BP and Shell had been contacted to see if they would be willing to distribute the leaflet. Louise Heinemann explained she had formulated a grid outlining the penalties incurred against various offences which could be included in the leaflet.

**AGREED:** 1) That progress be noted.

2) That the previous contribution pages be emailed for amendment as soon as possible.

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| <p>6</p> | <p><b>Sub Groups Update:</b></p> <p><u>Diversity in Schools</u></p> <p>Michael Simms explained that the group had not met since the last meeting of the Partnership but was due to meet in the coming week. The group was currently working on a Diversity and Racial Equality project in St Michaels School, a conference on diversity and education in October and an educational video.</p> <p>The Chairman took opportunity to explain that a letter had been received from Chris Collict tending his resignation as Vice-Chair of the Diverse Communities Partnership. However, it was unclear whether he was also resigning as a Member of the Partnership.</p> <p>Michael Simms also reported as part of the restructure in Children Services, he would also be resigning from the Partnership but a replacement would be appointed.</p> <p><b>AGREED:</b> 1) That progress be noted and reported back to the next meeting of the Partnership</p> <p>2) That the Chairman write a letter to the Vice-Chair to seek clarification on his resignation.</p> <p><u>Community World Cup Group</u></p> <p>A report was tabled outlining the success of the recent West Norfolk Friendship World Cup. It was explained a further event was being planned called 'Women in Sport' on 30<sup>th</sup> September. It was suggested that this event be combined with 'around the world in 80 dishes' particularly as Food Fortnight would not take place this year.</p> <p><b>AGREED:</b> That a formal sub-group be formed to take the project forward and report back to the Partnership</p> <p><u>Police – Positively Different</u></p> | <p>HF</p> <p>DL/KL/<br/>PK/LH</p> |
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|  | <p>No representative was available to give an update</p> |  |
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| 7 | <p><b>Arrangements for Food Fortnight 2006</b></p> <p>Martin Slater explained that the Food Fortnight event would not be held this year but a proposal was going to be presented to the next WNP Board meeting to hold it next year.</p> <p><b>AGREED:-</b> That the WNP Diverse Partnership fully support the Food Fortnight event.</p>  |                         |
| 8 | <p><b>Bid for Work in Chinese Communities</b></p> <p>Brigitte Morton reported that as a result of a restructure in the Library service, Linda Tree has been appointed to King's Lynn Library and Elena Parkin would take a post up in Gaywood Library. The change over was scheduled for 3<sup>rd</sup> July.</p> <p>It was explained that a bid from the library service to work with the Chinese communities had not been successful, however an event had been scheduled on 4<sup>th</sup> July to open a section in Gaywood library designated to the Chinese community. The launch would be in conjunction with the 'Changing Faces of King's Lynn' event that would be hosted by the Lynn Museum.</p> <p>It was hoped that similar projects could be rollout for other communities but it was highlighted that the library service could hire books in various languages if requested.</p> <p><b>AGREED:-</b> 1) That a briefing note on the library book hire service be drafted for inclusion in the Welcome Pack</p> <p>2) That the membership of the Partnership be amended to reflect the changes in representatives from the Library Service.</p> | <p>DL/BM</p> <p>RAE</p> |

**9 Traveller/Gypsy Strategy**

Councillor Harwood explained that he had attended the event in Newmarket on 16 May which had focused on planning issues relating to travellers and gypsy sites. As result of a lack of action from planning departments across the Country, the Government had introduced new legislation which required Councils to carry out a 'needs' survey for temporary and full-time travellers sites. Guidance on the location of sites had also been issued and the services that should be provided. It was explained that Dave Clack was the officer from the Council who would be responsible for taking forward and implementing the strategy.

Councillor Harwood explained he had attended a recent presentation relating to the work involving gypsies and travellers and encouraged the Partnership to receive the presentation. It was also suggested that the presentation be open to a wider audience, including a training opportunity for Officers and Councillors.

**AGREED:-** That investigations be carried out to the cost and funding available to support the presentation.

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| 10 | <p><b>Any other Business</b></p> <p><u>Positive news stories</u></p> <p>The Chairman explained a meeting had been scheduled with a representative from the Lynn News, following which she would report back to the Partnership.</p> <p><u>Refugee Week</u></p> <p>Information was circulated around the group on Refugee Week which was being held on 19<sup>th</sup> to 25<sup>th</sup> June.</p> <p><u>Open University Consultation on Race Equality</u></p> <p>The Open University were currently consulting with key agencies on race equality and Members of the Partnership were requested to visit the website (<a href="http://www.open.ac.uk/equalopportunities">www.open.ac.uk/equalopportunities</a>) to participate in the survey.</p> <p><u>West Norfolk Chinese Association</u></p> <p>Kwai Li updated the Partnership on recent work undertaken by the West Norfolk Chinese Association. He reported in particular, the difficulties experienced after the death of a member of the Chinese community in a road traffic accident last year.</p> <p>Kwai Li outlined some forth coming events the Association were participating in. He also outlined to the Partnership, the need for additional resource to support his work.</p> <p><b>AGREED:-</b> 1) That Councillor Harwood bring to the attention of the relevant Head of Service at the Borough Council, the difficulties experienced by the deceased family.</p> <p>2) That discussions be held with Pat Kavanagh on the process, responsibilities and on-going liaison with families of deceased relatives of non-British</p> | <p>HF</p> <p>ALL</p> <p>DH</p> <p>HF</p> <p>DL/KL</p> |
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|  | <p>nationals.</p> <p>3) That a meeting be arranged with a representative of the WNVCA team to discuss funding opportunities for additional resources to support the work of the West Norfolk Chinese Association.</p> <p><u>Neighbourhood Manager</u></p> <p>Vicky Etheridge, the new Neighbourhood Manager introduced herself to Members and stated that she would be primarily based in Fairstead Community Centre but would also spend time in each of the four other locations covered by the SSCF. She explained that she would be preparing a timetable advertising when and where she would be available in due course. Vicky explained that she would be taking forward the implementation plan, working closely with the 'Town Team'. She welcomed contact from Members of the Partnership. (vicky.etheridge@west-norfolk.gov.uk - Tel: 01553 763756)</p> <p><u>'Hate Crime' Reporting</u></p> <p><b>AGREED:</b> 1) That the Partnership request from the Police their policy on 'hate crime' incidents in the workplace and what would constitute an investigation.</p> <p>2) That contact be made with the relevant organisation to ascertain whether they would be willing to share the information contained in the report(s) as a result of the hate crime incident experienced by Sohale Rahman.</p> <p>3) That the issues be brought to the attention of the Partnership Board at its meeting in July.</p> <p>4) That the issues be brought to the attention of the Responsible Authorities Partnership (RAP).</p> <p>5) That a letter be sent to the Pat Kavanagh, Norfolk Constabulary relating to the allegation made against Sohale Rahman to ensure that an impartial, proper and transparent investigation is carried out.</p> <p>6) That the Partnership offer their full support to Sohale Rahman.</p> <p><u>International Fiesta</u></p> | <p>HF</p> <p>DH</p> <p>HF</p> <p>ALL</p> |
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|  | <p>Louise Heinemann explained the above event was planned on 8<sup>th</sup> July at Whitefairs School between 1pm – 3pm.</p> <p><u>WNPCT – Mental Health Update</u></p> <p>Willie Kwa updated the Partnership on the reorganisation of the mental health service in West Norfolk. He also explained that he was currently trying to organise an event to raise the awareness of mental health issues.</p> <p>The event would focus on a ‘play’ and it was hoped it would take place in mid-September, however a suitable location and funding needed to be secured.</p> <p><b>AGREED:</b> 1) That details of the Art Centre, which may be a suitable venue, be forwarded to Willie Kwa</p> <p>2) That discussions be held on sources of funding for the event.</p> <p><u>MENTER Update</u></p> <p>Pa Musa explained that funding for MENTER had been secured until 2009 and MENTER would be focusing on working with migrant workers.</p> | <p>HT</p> <p>DL/WK</p> |
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| 11 | <b>Date of Next Meeting</b><br><br>It was noted that the next meeting is scheduled for <b>Thursday 17 August 2006</b> at <b>9.30 am</b> (9.00 am for coffee and networking) in the <b>Council Chamber, Town Hall, King's Lynn.</b> |  |
|    | <b>The meeting closed at 11.30am</b>   |  |