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AGENDA for a Meeting
of the **West Norfolk Healthier Communities and Older People Partnership**
on **31st January 2008**
between **2.00pm and 4.00pm**
in **Meeting Rooms 1 and 2, Ground Floor, Kings Court, Chapel Street,
Kings Lynn**

AGENDA

1. Apologies and Introductions
2. Minutes of the last meeting held on 22nd November 2007 and matters arising (attached)
3. Chair's correspondence
4. Resources - project group and budget update – **Chair**
5. Partnership Action Plan – Priority 1 – CVD / obesity action plan:
 - Knowledge Transfer Partnership update on progress – **John Rees**
6. Partnership Action Plan – Priority 2 – Older People progress report, including:
 - Update on Action Plan from the Older Peoples Group – **Sue Lowe**
7. Partnership Action Plan – Priority 3 – Mental Health, including:
 - Beating the Blues – performance report – **Eddie West - Burnham**
 - Social Inclusion / Whole Life project – **Kay Ingram**
8. Update on ongoing business:
 - (a) Food Fortnight: evaluation – **Martin Slater / Gill Daniels**
 - (b) Post Office closures
 - (c) Update on QE Hospital application for Foundation trust status - **Chair**
9. Any Other Business

10. Date of next meeting – **28th February 2008** – Meeting Rooms 1& 2, Kings Court

Distribution

- Members of the West Norfolk Healthier Communities and Older People Partnership
- Partnership Secretariat
- Neighbourhood Manager

Partnership Chair:

Kate Gordon

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Secretariat:

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Minutes of a meeting of the West Norfolk Healthier Communities and Older People Partnership held on Thursday 22nd November 2007 at 2.00 pm in Meeting Rooms 1 - 3, Ground Floor, Kings Court, Chapel Street, Kings Lynn

Present:

- Kate Gordon (Chair) - Queen Elizabeth Hospitals Trust
- John Rees - Norfolk PCT
- Gill Daniels - Skills and Learning Group
- Eddie West-Burnham - West Norfolk MIND
- David Harwood - Borough Council of Kings Lynn & West Norfolk
- Peter Morris - West Norfolk Voluntary & Community Action
- Joanne Haws - Norfolk PCT
- Sue Lowe - Age Concern West Norfolk District
- Sian Kendrick-Jones - Norfolk PCT
- Tracey Shipman - Norfolk & Waveney Mental Health Partnership
- Julie Little - Marshland High School
- Jane Evans - West Norfolk Carers
- Vicky Etheridge - Neighbourhood Manager

Supported by:

- Martin Slater - Partnership Delivery Officer
- Rachael Edwards - Democratic Services Officer

Apologies for absence were received from:

- Ray Boateng - Adult Social Services
- Tony Howell - West Norfolk Fuel & Anti Poverty Forum
- Kay Ingram - Norfolk & Waveney Mental Health Partnership
- Ben Hunter - Environmental Health Manager
- Charles Hare Winton - Norfolk Childrens Services
- Tom Makin-Bell - Help the Aged

		ACTION
1	<p>Introductions</p> <p>Those present introduced themselves.</p>	

		ACTION
2	<p>Minutes of the Last Meeting held on 25th October 2007 and Matters Arising</p> <p><u>Resources – Project Group and Budget Update</u></p> <p>The invoice for the balance of Partnership funds to be returned from Norfolk PCT for £19,013 had been followed up but it still remained unpaid.</p> <p><u>Partnership Action Plan – Priority 3 – Mental Health</u></p> <p>The Chair confirmed that Malcolm Skinner had accepted the invitation to attend the Partnership meeting in January.</p> <p><u>Comprehensive Spending Review – New Performance Framework</u></p> <p>Martin Slater confirmed that a “link” to the new performance indicators had been circulated with the minutes of the previous meeting.</p> <p>AGREED: 1) That the outstanding invoice sent to Norfolk PCT be chased as a matter of urgency.</p> <p>2) That the Minutes of the meeting held on 25th October 2007 be agreed as a true record subject to Julia Little’s apologies being recorded.</p>	SD
3	<p>Chairs Correspondence</p> <p>There was none.</p>	
4	<p>Resources – Project Group and Budget Update</p> <p>Martin Slater confirmed that that the bid submitted in relation to the Older Persons Activity Project, which had been supported by the Partnership, had been successful. A meeting had been scheduled in January to progress the recruitment of an activity co-ordinator for the project.</p> <p>The Partnership welcomed the successful outcome of the bid.</p> <p>AGREED: That Roger Partridge be invited to a future meeting of the Partnership to provide an update on the Older Persons Activity Project.</p>	SD

<p>8</p>	<p>Partnership Action Plan – Priority 3 – Mental Health</p> <p>(a) <u>Beating the Blues</u></p> <p>Eddie West-Burnham updated the Partnership on the progress with the “Beating the Blues” project and explained that a meeting had been held that had identified areas for improvement and subsequent solutions. It was explained that the project was aimed at those people who suffered from “mild depression” and was not designed to support those people who were suffering from severe depression.</p> <p>(b) <u>Social Inclusion / Whole Life Project</u></p> <p>In the absence of Kay Ingram, Tracey Shipman, Norfolk & Waveney Mental Health Partnership updated the Partnership on the progress with the pledges/priorities that had been identified as part of the project.</p> <p>AGREED: That the Partnership be kept informed of progress.</p>	<p>ACTION</p>
<p>9</p>	<p>Response to SHA consultation “Improving Lives, Saving Lives”</p> <p>The Chair explained that she had drafted a response to the East of England SHA consultation document “Improving Lives, Saving Lives” on behalf of the Partnership.</p> <p>In response the following amendments/comments were made:</p> <ul style="list-style-type: none"> • That the timescale be requested for the pledge in relation to “We will halve the difference in the life expectancy between the poorest 20% of our communities and the rest of East of England” • Query why the pledge in relation to “We will halt the rise in obese children and then seek to reduce it” should not be broaden to include all people. • Promote the activities being undertaken by the Partnership in relation to the pledge “We will ensure that fewer people suffer from, or die from, heart disease, stroke and cancer” <p>AGREED: That the response be amended as above and submitted to the East of England and circulated to Members of the Partnership for information.</p>	<p>KG/SD</p>

		ACTION
10	<p>Update on ongoing business</p> <p>(a) <u>Food Fortnight: Evaluation</u></p> <p>Gill Daniels updated the Partnership on the outcome of the recent Food Fortnight event and explained that the evaluation exercise was still being undertaken, however early indications suggested that the event had been very well received. Approximately 5,000 people had attended the various different events with 100 local organisations indirectly/directly supporting the event.</p> <p>Members of the Partnership discussed the importance and different ways of ensuring the “health” message was relayed in any future event.</p> <p>It was explained that the outcome of the evaluation exercise would be considered by the West Norfolk Management Group in order to determine whether/when the event would be held in the future.</p> <p>AGREED: That the outcome of the evaluation exercise be circulated to Members of the Partnership.</p> <p>(b) <u>Norfolk County Council Health Inequalities Initiative</u></p> <p>Peter Morris updated the Partnership on a recent workshop he had attended on health inequalities initiatives.</p> <p>(c) <u>Post Office Closures</u></p> <p>Councillor Harwood explained that it was envisaged that an announcement for the proposals for Post Office closures in Norfolk/part of Suffolk would be given in March/April 2008. He also explained that as part of the work of the Advisory Committee for People with Disabilities, a letter would be sent to both WH Smiths and the Post Office outlining concerns with the arrangements for people with disabilities that currently were being experienced in the relocated post office in the town centre.</p> <p>AGREED: That the Partnership be kept informed of progress.</p> <p>(d) <u>Update on QE Hospital Application for Foundation Trust Status</u></p> <p>This item was not discussed.</p>	<p>GD</p>

<p>12</p>	<p>Date of Next Meeting</p> <p>It was highlighted that the meeting due to be held on Thursday 13th December 2007 had been cancelled and therefore the next meeting was scheduled on Thursday 31st January 2008 at 2.00pm in Meeting Rooms 1 and 2 , Kings Court, Chapel Street, Kings Lynn.</p>	<p>ACTION</p>
	<p>The meeting closed at 4.15pm</p>	