



MINUTES OF THE WEST NORFOLK HEALTH PARTNERSHIP MEETING HELD ON 27 JULY 2006, IN THE COUNCIL OFFICES, KINGS COURT, KINGS LYNN

- Present:
- | | | |
|--------------------------|-------|---------------------------------------|
| Kate Gordon (Chair) | (KG) | Non executive member |
| Councillor David Harwood | (DH) | Health Portfolio Holder |
| Martin Slater | (MS) | Partnership Manager BCKLWN |
| Sian Kendrick Jones | (SKJ) | Health Promotion Manager, WNPCT |
| Eddie Westburnham | (EW) | Chief Executive, WN MIND |
| Jane Evans | (JE) | West Norfolk Carers Association |
| June Stokes | (JS) | WNPCT |
| Dr John Rees | (JR) | WNPCT |
| Alan Crawshaw | (AC) | West Norfolk CVA |
| Maggie Barwell | (MB) | Extended Schools Area Manager Norfolk |
| Gill Daniels | (GD) | Learning and Skills Partnership |
| Ben Hunter | (BH) | BCKLWN |
- Apologies:
- | | | |
|-----------------|------|---|
| Peter Weston | (PW) | West Norfolk Deaf Association |
| Jim Keown | (JK) | WNPCT |
| Trevor Conn | (TC) | Adult Social Services, Western District |
| Julie Symons | (JS) | Team Manager, Julian Housing |
| Vicky Etheridge | (VE) | Neighbourhood Manager, SSC |

	ACTION
<p>1. Minutes of Meeting held on 29 June 2006</p> <p>The minutes were read and accepted.</p>	
<p>2. Presentation by Maggie Barwell – Locality Working in Action</p> <p>MB gave a presentation on the locality project she has been working on within West Norfolk as part of the extended schools programme. The following is a summary of the main points from the presentation:</p> <ul style="list-style-type: none"> • The project had identified a number of gaps – low aspirations of children specifically those at primary school; communication skills, and language deprivation • The project had identified a clear sense of purpose mainly: <ul style="list-style-type: none"> - Involving parents in children’s learning - Family learning as a bridge between parents as co-educators and parents as learners - Raising aspirations by enabling parents to see the value of learning for themselves - Providing enrichment and offering different learning opportunities for the family to learn together 	

MB identified specific aims and outcomes from the project, namely:

- Enabling activities for all the family and community where the school becomes in effect a community resource.
- Ensuring all children have an opportunity to use their abilities in their own right and changing traditional values and beliefs
- Developing and sustaining the hub of the community through the use of the school where it provides a range of different activities (around 158) for all ages and stages of learning
- Valuing the contribution of ordinary people and harnesses skills and experience and knowledge found in your own back yard.

MB informed the group about Family Centres and the Family Worker who support children and families in crisis. This support also provides counselling in the community and works with schools to improve attendance, as well as giving regular support to children with behavioural problems. MB went on to talk about integrated services with Health Visitors, Speech and Language Therapists, Counsellors and Family Workers. The community also provides input to all of these integrated services where these workers can teach the parents 'how to' do things so the community becomes more sustainable. Most importantly is it about development relationships and strong community ownership.

MB felt the next steps were to look at the health needs in a planned way and obesity is one way of doing this. It was felt that through using this community model and using the incidence of Type II Diabetes, parents and families linked to the school would take this message on board and work towards achieving a sustainable life style change.

KG asked about the level of funding required for the project and where it came from. MB replied that she had been given £8,000 over two years from Education Extra and a further £25,000 from the Norfolk County Council to provide a full time co-ordinator. Funding had also come from the Learning and Skills Council, and from the Norfolk Children's Fund. AC asked about 'growing your own' and what payment was provided for tutoring courses? MB replied that all tutors were paid a flat rate.

The project started in 1999 and now with the extended schools programme in place across all schools, this will provide a good base as a hub of community and be an appropriate tool. JR felt this project follows the same principles as those in Correlia. There was some debate around rural versa urban issues and whether the same principles would apply.

MB was thanked for her presentation.

3. Outcome of Data Group 3 July 2006

There was a lengthy discussion on the outcome of the Data Group. JR chaired the meeting and data specialists from Norfolk County Council were part of the group to help advise. The following is a summary of the main points and

<p>action required.</p> <ul style="list-style-type: none"> • The group needed to think about the historical data to map trends. Local futures have and will do the work on the historical data and MS needs to do more work to obtain local historical data. • There is a need to revisit localities as the Police are changing their boundaries. A map of the new boundaries was circulated to the group and the main areas of change were around Middleton and Dersingham, plus Kings Lynn had split into 3 areas. It was felt it would simplify data if the group adopt the police boundaries. <p>ACTION: MS to confirm that these are the final boundaries agreed by the Police and Local Futures to be asked to change the locality data to fit these boundaries.</p> <p>There was some discussion around accessing more qualitative data and how this could be translated into the Local Futures database. It was noted that the voluntary sector are using soft outcome tools to measure qualitative data.</p> <p>JR emphasised the need to start work on localities now and not wait until the data is perfect. The next stage is to test out this data with local communities to check it reflects their needs.</p> <p>SJK felt there needed to be a ‘health warning’ with the data as it comes from a national perspective with no local knowledge. KG asked how to enable other groups to access the data. This is being dealt with via MS.</p> <p>MS circulated a proposed new structure for West Norfolk Partnership. This had been agreed at the last WNP Board meeting. The WNP structure, more specifically its standing partnerships, will mirror the Local Area Agreement themes.</p> <p>JE raised the issues of ensuring information on carers is included in the data base.</p> <p>MS informed the group that a new post is in place to help MS get the new data observatory up, running and maintained. The new post holder will start on 14 August 2006. This post will ensure the system is updated and will input any data from the standing partnerships.</p> <p>ACTION: WNP to clarify exactly what data is required. ACTION: AC to ask the voluntary sector to send information for the data observatory when they are clear what data is required.</p>	<p>MS</p> <p>WNP AC/MS/EW/JE</p>
<p>4. Localities Action Plan</p> <p>4.1 JR informed members that the Obesity Steering Group now have an outline plan.</p> <p>ACTION: JR will design a proforma and send it out to a range of people and will set out the action plan</p>	<p>JR</p>

<p>ACTION: NW to arrange a meeting with JR/MB/JS and others to set out an action plan for locality work. This will be provided as a draft outline Action Plan for the next meeting (24 August).</p>	<p>NW</p>
<p>ACTION: JS to send benefits realisation template to JR to use as the basis of an action plan for WNHP.</p>	<p>JS</p>
<p>There was a discussion around various aspects of work including how to get the community involved and what specific community to focus on.</p>	
<p>5. Any Other Business</p>	
<p>5.1 JS asked how the Older Persons Local Implementation Team would link into this group</p>	
<p>ACTION: JS to provide a briefing note for the group outlining the OP LIT's current work and issues.</p>	<p>JS</p>
<p>5.2 MS presented a paper on the Green Exercise Fund on behalf of VE. MS informed members that there was approximately £200,000 revenue available for specific projects. MS will provide an outline paper as part of the minutes. VE would like members to provide any specific ideas for using this fund to Jackie Squires by the end of August.</p>	
<p>ACTION: JS to circulate the Green Exercise Fund paper with the minutes.</p>	<p>JS</p>
<p>6. Date of next meeting</p> <p>The next meeting will be held on 24 August 2006 from 2 pm to 4.00 pm in Meeting Room 2, Third Floor, King's Court, Borough Council of King's Lynn and West Norfolk.</p>	