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AGENDA for a Meeting
of the **NEIGHBOURHOOD MANAGEMENT BOARD**
on **22nd May 2008**
at **6.00pm to 8.00pm**
at **Howard Junior School, Parkway, Kings Lynn**

Dear Board Member

Please find attached an agenda for the next meeting of the Neighbourhood Management Board.

Please note the meeting will be held at Howard Junior School, Parkway, Kings Lynn. Coffee/Tea/Sandwiches will be available at the meeting.

I would be grateful if you could please let Sarah know as soon as possible if you are unable to attend.

Yours sincerely

Vicky Etheridge
Neighbourhood Manager

Distribution

- Board Members

Board Chair
Chris Bamfield
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Board Vice Chair:
Irene Gammon
Gammon.irene@googlemail.com

Secretariat:
Sarah Dennis
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Agenda

		Time
1.	Welcome and Apologies	All 6.00pm
2.	Introductions – to introduce new staff members to the Board	All 6.05pm
3.	Minutes and Matters Arising	Chair 6.15pm
4.	Graffiti Removal – report from the Head of Leisure and Public Space (Paper A)	Chair 6.30pm
5.	Community Involvement – drawing on the Neighbourhood Board’s knowledge and experience to develop the Strategy /Action Plan	Elaine Applebee 6.40pm
6.	Evaluation / Mid Term Review – identifying the questions/ issues that the Neighbourhood Board would like the Evaluation to consider	Elaine Applebee 7.40pm
7.	Any other Business	Chair 7.55pm
8.	Date of Next Meeting	Chair 8.00pm

Graffiti Removal

1. Background

As you will be aware, the Board allocated £7,800 of funding for graffiti removal in 2007/8 which has been spent. The work was carried out by a private contractor addressing any graffiti whether this was on public or private property belonging to individuals or companies. There are currently no arrangements in place to continue with an active programme of graffiti removal.

2. Proposal

It is proposed that the Board support a multi-agency initiative to properly resource and deal with graffiti on public and private property on an ongoing basis.

A purpose built graffiti removal vehicle be obtained with a member of staff trained to deal with the various types of graffiti. The vehicle and staff appointment would be made by the Borough Council and become a sustainable part of the Street Cleaning service.

The role would cover;

- Firstly removal of all graffiti on public and private property throughout the borough.
- After graffiti work has been address the post would have an ongoing programme of street sign cleaning and painting of street furniture.

3. Capital Costs

The capital cost is estimated at £50,000. Contributions have been obtained from;

County Council	£5,000
Crime and Disorder Reduction Partnership	£6,000
BCKLWN	£20,000
Shortfall	£19,000

Proposed that the Board fund the £19,000 shortfall from the unallocated Capital resources, currently at £151,783. This will reduce the unallocated Capital to £132,283 but this is likely to increase from the sale of the Fairstead Pub site and grants towards the MUGA's.

4. Revenue Cost

The estimated operating cost of the vehicle, a member of staff and chemicals are £26,000 per annum.

Contributions have been obtained from;

- County Council £5-8,000
- Freebridge £6,500
- BCKLWN 13,000

Support has also been requested from other Housing Associations.

There is no requirement for any ongoing revenue funding from the Board.

5. Recommendation

That the Board support the provision of a graffiti removal service with £19,000 in Capital.