



**Minutes of the Older Persons Group
Held at St James, Extons Road, King's Lynn
7th January 2008**

Present

Sue Lowe (Chair)	(SL)	Age Concern West Norfolk
Jane Evans (Vice Chair)	(JE)	West Norfolk Carers Association
Tom Makin-Bell	(TMB)	Help the Aged
Teresa Webb	(TW)	Norfolk PCT
Jo Russell	(JR)	Care and Repair
Kate Walker	(KW)	QEHKLNHS
Ros Lyons	(RL)	POPPs (At Home Not Alone)
Anne Biggar	(AB)	NWMHP
Carmel Wolverson	(CW)	WN Befriending
June Stokes	(JS)	Adult Social Services
Roy Crane	(RC)	Norfolk PCT
Maureen Begley	(MB)	Adult Social Services
Mark Weston	(MW)	Norfolk PCT
Sian Kendrick-Jones	(SKJ)	Norfolk PCT
Kath Williams	(KW)	The Pension Service
Sharon Wincot	(SW)	QEH
Angela		Crossroads

Apologies

Ray Boateng	(RB)	Adult Social Services
Cllr. John Legg	(Cllr JL)	BCKLWN
David Hanson	(DH)	Care and Repair
Susan Barrett	(SB)	NWMHP
Maggie Carter	(MC)	QEHKLNHST
Rosheen Crane	(RC)	Careline
Lorraine Douglas	(LD)	Supported Housing
Vanessa Garfoot	(VG)	NWMHP
Leslie Graham	(LG)	Flagship Housing
Sara Hall	(SH)	QEHKLNHS
Kate Jackson	(KJ)	Independent Sector
Sarah Reed	(SR)	Norfolk PCT
Penny Levett	(PL)	Norfolk PCT
Meena Sharma	(MS)	NWMHP

<p>1</p>	<p>Introduction</p> <p>Attendees introduced themselves to each other round the table after the chair had welcomed them.</p>	
<p>2</p>	<p>Presentation – Joint Strategy for Commissioning Older People’s Services</p> <p>Maureen Begley, Commissioning Manager, Older People, ASSD Mark Weston, Assistant Director, Commissioning, Norfolk PCT</p> <p>SL introduced M Weston and M Begley who will be giving a presentation on the joint Commissioning Strategy for Older People’s Services. SL said it would be helpful to get some feedback from the group on this.</p> <p>The following are the main points from the presentation:</p> <ul style="list-style-type: none"> • Joint Strategic Needs Assessment (JSNA) – health and social care colleagues are jointly working on this which will set out the priorities for services, particularly health inequalities. The outcome of the JSNA will be available in May 2008. • There is already a lot of information available and this will need to be unpicked • Other groups are also working on identifying priorities, specifically the Local Area Agreement • Priorities will also need to be agreed locally • There is a joint Forum on Palliative Care who are developing a joint Palliative Care Strategy • A joint Commissioning Strategy for Young People with Physical and Sensory Impairment is also being developed – this is based on a social model rather than a medical model • The JSNA will also feed into the Long Term Conditions agenda • In relation to POPPs At Home Not Alone, joint work is being carried out on the future funding of current POPPs projects that support the prevention agenda. It is hoped this will lead to joint commissioning of those projects that have proved to be effective. <p>MW talked about the fact that we could get bogged down in policy and process – the policy is clear but the process is not. The key national drivers are about moving care closer to home. MW informed the group of the link to the Norfolk PCT consultation document and the East of England Commissioning Framework 2008 pledges. It is about the expectations of what PCTs are required to do to meet these pledges. The JSNA will become a major driver in this. MW said that PCTs are required to produce a 5 year plan by August and then a yearly operating plan. MW informed the group that the NHS will need to look at better working with the voluntary organisations, together with better commissioning decisions. Voluntary Organisations can provide services in the community but we need to ensure these are not ‘done on the cheap’ so the PCT will need to ensure services are commissioned at the full cost. MW said that the commissioning model developed in West Norfolk will be used by Norfolk PCT.</p> <p>MB said that ASSD is looking at developing a joint strategy on dementia care. MW informed the group that the JSNA will set out clear priorities and outcomes</p>	

	<p>which will set the direction of travel for commissioning. J Battersby is leading on this. Guidance on undertaking a JNSA is also available.</p> <p>MB informed the group that ASSD have now produced local purchasing plans and will need to extend these to PCT/Housing. Commissioning need to work with potential provides so they have a better understanding of the market. We need to have a better understanding of the market. ASSD have a Market Management post looking at this. MB spoke on the individual budget/direct payments route and the challenges faced by ASSD in respect of changing the way they contract with providers and the voluntary sector in respect of how they need to change their services to provide a range of choices to service users and carers.</p> <p>Group members asked where the NHS had got to in relation to direct payments. MW said there had been no move on this yet. Planned procurement will start from 1 April 2008 where patients can go anywhere in the country for their treatment which will be paid for by the NHS. Aftercare includes post operative treatment where ever the patient goes and this means that lots of patients don't go for their follow up appointments which can lead to readmission to hospital. The PCT wants to move to a position where patients can receive post operative treatment in their home locality.</p> <p>MB spoke about the Care Choices Directory that ASSD provides. The Directory sets out a range of information on care, going into care, and transition processes, as well as signposting people to other services. A revised version of the Directory will be launched in February 2008. ASSD will have 10,000 copies available.</p>	
3	<p>Minutes of the meeting held on 1 October 2007</p> <p>Approved and signed by S.Lowe</p>	
4	<p>Update from Sub Group reviewing data/service mapping/gaps/strategic priorities</p> <p>JS informed the meeting that the sub group had identified a number of priorities based on the information collected. These have been presented to the West Norfolk Healthy Communities and Older People's Partnership</p> <p>JS said that the task group has now disbanded as the information has now been compiled. Further work is required to flesh out each of the priority areas and then specific information can be gathered on these topics.</p>	
5	<p>The Older People's Forum steering group is now set up and has held a number of meetings. Agreed outcome from the project is to hold a one day conference to identify whether older people, their carers, families and anyone interested in older people's issues want to set up an independent older persons forum. The conference will be held on 27 February at the Professional Development Centre. The Sure Start project has joined up with the Older Persons Forum.</p> <p>The Steering Group had also been informed that there was a possibility of accessing Neighbourhood Renewal Advisor input to help with the development of a Forum. Emily Millington Smith had kindly agreed to chair the Conference and a</p>	

	<p>Panel of statutory sector representatives has been set up to answer questions from attendees. Ray Harding had been invited to give a presentation on the benefits to the Borough Council of having a Forum; TMB will give a presentation on the benefits of having a Forum and Pauline Weinstein will be giving a presentation on best practice based on the work of the Norfolk Older Peoples Forum.</p> <p>It was AGREED that:</p> <p>JS/TMB will update the group on the outcome of the conference at the next OP group meeting.</p>	JS/TMB
6	<p>POPPs</p> <p>RL informed the group that the At Home, Not Alone project will officially close on 31 March 2008, but will be rolling over some funding. The POPPs Board is still finalising decisions on what to fund and they still want to get commitment from other funders. RL said there is a need to see how services knit together and how to integrate services leading to a simpler system. One area of review is night sitting services, which will continue to be funded. Swift Service will continue, although this is not available in West Norfolk, as it was not seen to be a service required in this area. The WN Older Persons Group need to discuss this to ensure it is not required. Dementia services run by Norfolk and Waveney Mental health Trust will be absorbed into ASSD Assistive Technology, but will be giving training to mental health staff for this to become integrated.</p> <p>RL was confident that the ADS services funded by POPPs, will continue. There is still no decision in relation to Falls services. Funding will not continue for the Teleclub service – this will be taken over by Age Concern Norfolk.</p> <p>RL said that Cordis Bright will continue to evaluate current funded projects over the next 6 months.</p>	
7	<p>Any Other Business</p> <p>SL informed the group of the progress on the older persons activity project. The post has been advertised and interviews will be held on 18 January 2008.</p> <p>It was AGREED that:</p> <p>SL to circulate outline proposal to members.</p> <p>There being no further business the meeting was declared closed at 3.00 p.m.</p>	SL
8	<p>Date and time of next meeting</p> <p>The next meeting will be held on Monday 7 April 2008, 2.00 pm. All agenda items and apologies for the next meeting to Jean Ellis please Jeanwnca@hotmail.co.uk (Venue to be agreed)</p>	